

FARMINGDALE BOARD OF EDUCATION

MEETING MINUTES

August 28, 2013 @7:30pm

I Meeting Called to Order

II Announcement of Open Public Meetings Law (NJSA 10:4-6) was enacted to insure the right of the public to have advance notice of and to attend meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this law, Public Notice of this meeting was provided to the Asbury Park Press on April 29, 2013.

III **Roll Call** : Mrs. Wright-Present, Mr. Shaffer-Present, Mrs. Rhein-Present, Mr. Maser-Present, Mr. Daniels-Absent. Also present: Mrs. Crowl-Superintendent, Mrs. Minutolo-SBA/BS, Mrs. Winecoff – NJSBA, Ms. Massa, Mr. Byrtus, Mrs. Barrall, Mr & Mrs. Daly, Mrs. Bonnilla, Ms. Becker

IV Pledge of Allegiance

V New Business:

-Mrs. Kathy Winecoff – NJSBA – Board Goals & School Wide District Goals. See attached handout. Mrs. Winecoff reviewed the scores as well as Supt goals and Board goals. Mrs. Winecoff is please of the results and commended the Board on a job well done. Discussions took place regarding the NWEA monitoring assessment and the in-service that will take place on September 4, 2013.

-Annual NJSBA/NJASA/NJASBO workshop October 22-24, 2013 at the Atlantic City Convention Center. Please let the SBA/BS know if you would like to be registered. Mrs. Crowl is registered. Mrs. Wright will be added to the workshop.

VI Committee Reports:

1. Superintendent -

-Superintendent report – see attached-Mrs. Crowl reviewed her report.

2. Buildings and Grounds – Chairperson: Mr. Shaffer, Mrs. Rhein

- All windows replaced with new windows for the trailer
- Painting of the outside of the school upper boarders is completed
- Playground equipment currently being installed – 98% complete.
- A/C repairs to three classrooms.
- Filters in the gym have been replaced and exhaust fan replaced.
- Broken pipe repaired in the middle school wing.
- On-going field projects – Mr. Shaffer
- Shed update-see attached – two sheds 12x8 and 10x20 was discussed.
- Gate/fence was discussed and to be discussed at the Council meeting on Tuesday. Locks continually are missing and without the gate locked cars can access that area. Mr. Shaffer stated that maybe reconfiguring where the gate is could be an option.
- Drainage issues were discussed – Mr. Brytus stated that they are reaching out to the County.
- Two motors are being rebuilt to control the heating temperature for the gym/library.
- Sinkhole was discussed.
- Mrs. Crowl added yellow posts on the playground to prevent driving on the field.

Motion to change the order of business to Audience participation

Motion: Mr. Shaffer

Seconded: Mrs. Rhein

Roll Call: Mrs. Wright-Y

Mr. Shaffer-Y

Mr. Daniels-absent

Mrs. Rhein-Y

Mr. Maser-Y

VII. Audience Participation:

During the course of the Board meeting the Farmingdale School District Board of Education offers members of the public an opportunity to address issues regarding the operation of the Farmingdale School District. The Board reminds those individuals who take this opportunity to identify themselves by name and address and to limit their comments to items listed on the agenda and/or items directly related to the operation of the School district. **Questions raised by members of the public may or may not be responded to by the Board.** All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. **Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board.** Students and employees have specific legal rights afforded to them by the laws of New Jersey. There will be a thirty-minute limit for public participation.

Motion to open the meeting to the public: Mrs. Rhein
Second: Mr. Shaffer at 8:15pm

Roll Call: Mrs. Wright-Y Mr. Shaffer-Y Mr. Daniels-absent
 Mrs. Rhein-Y Mr. Maser-Y

-Discussions took place regarding students with allergies. Ms. Becker discussed her son's allergies, in particular his peanut allergy. A broad spectrum of allergies were mentioned and Mrs. Barrall reviewed policies and logistics of how allergies are handled. Food planning and working with teachers/parents and students were discussed. It was concluded that an adhoc committee will be formed to review allergies along with the input from the school doctor and health council. The committee will consist of Ms. Becker, Mrs. Barrall, Mrs. Wright, Mrs. Crowl and Mrs. Rhein.

-Mr & Mrs. Daly shared with the Board the possibility for additional sports being offered. Shared services was discussed for baseball team, technology, cooking club, athletics, etc. Further developments with Howell can be an option.

-The Board President introduced Ms. Massa to the audience and Ms. Massa shared with the Board her curriculum binders and is very excited to be here at Farmingdale.

Motion to close the meeting to the public: Mr. Maser
Second: Mrs. Rhein at 9:10pm

Roll Call: Mrs. Wright-Y Mr. Shaffer-Y Mr. Daniels-absent
 Mrs. Rhein-Y Mr. Maser-Y

3. Policy and Curriculum-Chairperson: Mrs. Rhein, Mr. Daniels

1st reading of policies: policy # 3516.1, Title: Business and Non-Instructional Operations Management of Life-Threatening Allergies and 5141.21, Title: Students Administering Medication

4. Personnel – Chairperson: Mr. Maser, Mrs. Wright

5. Tech. & Communications: Chairperson: Mr. Daniels, Mr. Maser

6. Finance : Chairperson: Mrs. Wright, Mr. Shaffer

-Auditors on campus the week of September 9, 2013.

7. Old Business

-October Festival – Saturday, October 5, 2013 (rain date Oct. 6, 2013) -Mr. Shaffer reviewed the festival.

VIII Minute Approval:

Motion: Mr. Shaffer **Seconded:** Mrs. Rhein

Resolved, that the Board of Education accept the minutes from the July 24, 2013 meeting.

Roll Call: Mr. Shaffer-Y Mrs. Rhein-Y Mr. Daniels-absent
 Mrs. Wright-Y Mr. Maser-Y

IX Correspondence:

-Letter from Mrs. Wick's to Mrs. Crowl (see attached).

X Motion by: Mr. Shaffer **Seconded by:** Mrs. Rhein

Motion for Closed Session at 9:15pm: Whereas, the Board of Education must discuss subjects concerning: ***Personnel/Homeless, Sports Program*** and, Whereas, the aforesaid subject is not an appropriate subject to be discussed in a public meeting; and, Whereas, the aforesaid subject to be discussed is within the exemptions which are permitted to be discussed and acted upon in private session pursuant to P.L. 1975, Chapter 231, it is therefore, RESOLVED, that the aforesaid subject shall be discussed in private recess by this Board and administrative staff, and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for non-disclosure no longer exist. There may be action taken at the close of this session.

Motion to adjourn Closed Session at 9:40pm.

Motion: Mrs. Rhein Seconded: Mr. Shaffer

ROLL CALL: Mrs. Wright-Y Mr. Maser-Y Mr. Daniels-absent
 Mr. Shaffer-Y Mrs. Rhein-Y

XI. Board Action:

Motion by: Mrs. Rhein Seconded by: Mr. Shaffer

RESOLVED that the Board of Education accept resolution 8-28-13-1 - 8-28-13-18 (#14 & 15 tabled due to audit)

Roll Call: Mr. Shaffer-Y Mr. Maser-Y Mr. Daniels-absent
 Mrs. Wright-Y Mrs. Rhein-Y

8-28-13-1 **RESOLVED**, the Board of Education upon the recommendation of the Superintendent approves the completed Farmingdale Agreement between Farmingdale Board of Education and Farmingdale Teachers Association 2012 – 2015 (see attached).

8-28-13-2 **RESOLVED**, that the Board of Education approves the following 2013-2014 grants (FY 2014) and the submission of all applications:

-IDEA Basic	\$39,704.00
-IDEA Preschool	\$ 652.00
-NCLB Title 1A	\$26,947.00
-NCLB Title IIA	\$ 6,099.00

8-28-13-3 **RESOLVED**, that the Board of Education upon the recommendation of the Superintendent approves the Second Annual Farmingdale Community Festival to be held on the Farmingdale Public School campus on October 5, 2013 (rain date is October 6, 2013).

8-28-13-4 **RESOLVED**, that the Board of Education upon the recommendation of the Superintendent approves the following substitutes for the 2013-2014 school year as follows:

- Kelly Megill, 19 W. Main St., Farmingdale, NJ
- Tracy Halter, 55 Danella Way, Howell, NJ
- Lois Cunningham, 11 Jared Ct, Howell, NJ
- Amanda Owens 661 Drum Point Rd, Brick, NJ

8-28-13-5 **RESOLVED**, that the Board of Education upon the recommendation of the Superintendent approves Homeless Transportation for student number 001 with MOESC at the following costs:

To/From: Family Promise Shelter to Farmingdale Public School,
Time: 8:15am – 12:15pm, Dates: July – August/2013 = 14 days,
Program: Summer Sp. Ed. Program, Cost: \$2,484.30 (\$177.45 per day).

To/From: Family Promise Shelter to Farmingdale Public School,
Time: 8:00am – 3:15pm, Dates: September – October/2013 = 27
days, Cost: \$4,337.55 (\$160.68 per day).

- 8-28-13-6 **RESOLVED**, that the Board of Education upon the recommendation of the Superintendent approves to purchase electric generation services through the Alliance for Competitive Energy services (ACES) Bid Cooperative Pricing System, ID#E8801-ACESCPS
- 8-28-13-7 **RESOLVED**, that the Board of Education upon the recommendation of the Superintendent approves the Shared Service Contract with Howell Township Board of Education to purchase “type A” school lunches with a cost of \$2.60 per lunch (includes milk) as well as breakfast (mandated by the State of NJ) with a cost of \$2.00 (includes milk) for the 2013-2014 school year.
- 8-28-13-8 **RESOLVED**, that the Board of Education upon the recommendation of the Superintendent approves the Shared Service Contract with Howell Township Board of Education to complete the FY 2014 IDEA application for the project period of July 1, 2013 – June 30, 2014 at a fee of \$750.00.
- 8-28-13-9 **RESOLVED**, that the Board of Education upon the recommendation of the Superintendent approves the bills list for August, 2013 in the amount of \$113,693.06 see attached.
- 8-28-13-10 **RESOLVED**, that the Board of Education upon the recommendation of the Superintendent approves the Agreement with MOESC for educational services; 3 evaluations to consist of Psychological, Social and Educational at a cost of \$315. each (\$945.00 total).
- 8-28-13-11 **RESOLVED**, that the Board of Education upon the recommendation of the Superintendent approves the 2013-2014 School Staff and Salaries as attached.
- 8-28-13-12 **RESOLVED**, that the Board of Education upon the recommendation of the Superintendent approves the 1st reading of policy # 3516.1, Title: Business and Non-Instructional Operations Management of Life-Threatening Allergies and 5141.21, Title: Students Administering Medication

8-28-13-13 **RESOLVED**, that the Board of Education upon the recommendation of the Superintendent approves the annual review and revision of the Memorandum of Agreement with the State Police.

8-28-13-14 **RESOLVED**, that the Board of Education upon the recommendation of the Superintendent accepts the Board Secretary and Treasurer of School Monies' Reports for July 2013 - see attached.

TABLED – DUE TO AUDIT

8-28-13-15 **RESOLVED**, that pursuant to NJAC 6:30-13C district administration certify as of July 31, 2013 after review of the Secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund had been over-expended in violation of NJAC 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

TABLED – DUE TO AUDIT

8-28-13-16 **RESOLVED**, that the Board of Education upon the recommendation of the Superintendent approves tuition student – Aaron Wojenski, 1st grade student effective September 1, 2013 – June 30, 2014.

8-28-13-17 **RESOLVED**, that the Board of Education upon the recommendation of the Superintendent approves the purchase of two sheds (8x12 and 10x20) not to exceed \$5,700.00

Motion: Mrs. Rhein

Seconded: Mr. Shaffer

8-28-13-18 **RESOLVED**, that the Board of Education approves the recommendation of the Superintendent to withhold the adjustment increment and the employment increment for teacher, #34627372 for the 2013-2014 school year, by the recorded roll call majority vote of the Board of Education, pursuant to NJSA 18A:29-14.

Mrs. Wright – Yes

Mr. Shaffer – Yes

Mr. Maser – Yes

Mrs. Rhein – Yes

Mr. Daniels - absent

XII. Motion for Adjournment: Mr. Shaffer Second: Mr. Maser
Time: 9:45pm

Roll Call: Mrs. Wright-Y Mr. Maser-Y Mr. Daniels-absent
Mr. Shaffer-Y Mrs. Rhein-Y