

FARMINGDALE BOARD OF EDUCATION

MEETING MINUTES

July 24, 2013 @7:30pm

I Meeting Called to Order

II Announcement of Open Public Meetings Law (NJSA 10:4-6) was enacted to insure the right of the public to have advance notice of and to attend meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this law, Public Notice of this meeting was provided to the Asbury Park Press on April 29, 2013.

III **Roll Call** : Mrs. Wright-present, Mr. Shaffer-present, Mrs. Rhein-present, Mr. Maser-present (left at 8:00pm), Mr. Daniels-present. Also present: Mrs. Crowl – Superintendent, Mrs. Minutolo-SBA/BS , Mr. Byrtus (arrived 7:54pm)

IV Pledge of Allegiance

V Committee Reports:

1. Superintendent –

-Superintendent report – see attached report

2. Buildings and Grounds – Chairperson: Mr. Shaffer, Mrs. Rhein

-Playground update – Mr. Shaffer obtained quotes from Whirl Construction for installation of equipment (quantity 2 Gametime equipment is \$3,600) as well as providing certified mulch cover (mulch, excavating realignment and spreading is \$7,250.00). Mr. Shaffer also obtained quotes on rubber surface cover and the costs are prohibitive (in excess of \$62,000 – approximately nine times the cost of safety mulch not including the additional cost of resetting the equipment).

-Sink hole & Gate – Mrs. Crowl passed pictures of the sink hole and gate. A lock and posts (to prevent cars going on the field) have been installed. Town council will be informed of the improvements made to the field in order to provide additional safety to the campus and community members.

3. Policy and Curriculum-Chairperson: Mrs. Rhein, Mr. Daniels

-Review of Arrival & Dismissal, Visitor and Photography policies (see attached) – to be discussed in Executive Session.

4. Personnel – Chairperson: Mr. Maser, Mrs. Wright

-Mrs. Crowl interviewing for the 6th & 5th grade positions
-Revised 13/14 salaries/positions will be on the August agenda.

5. Tech. & Communications: Chairperson: Mr. Daniels, Mr. Maser

-IPAD applications – purchasing applications and its process.

6. Finance : Chairperson: Mrs. Wright, Mr. Shaffer

-Auditors to be on campus the week of September 9th
-2nd bills list for June on the agenda

7. New Business

8. Old Business

-October Festival – update- Mr. Shaffer had a meeting on July 22nd and the next meeting is August 15th.

VI Minute Approval:

Resolved, that the Board of Education accept the minutes from the June 12, 2013 meeting.

TABLED

Motion: Mr. Daniels Seconded: Mr. Shaffer

Resolved, that the Board of Education accept the minutes from the June 26, 2013 meeting.

Roll Call:	Mr. Shaffer-Y	Mrs. Rhein-Y	Mr. Daniels-Y
	Mrs. Wright -Y	Mr. Maser-Y	

Resolved, that the Board of Education accept the executive session minutes from the June 26, 2013 meeting.

TABLED

VII Correspondence:

-Letter of resignation from Mrs. Paredes to Mrs. Crowl and BOE dated July 3, 2013 (see attached).

-Letter dated July 12, 2013 from Mrs. Crowl to Parents & Guardians (see attached)

VIII Audience Participation:

During the course of the Board meeting the Farmingdale School District Board of Education offers members of the public an opportunity to address issues regarding the operation of the Farmingdale School District. The Board reminds those individuals who take this opportunity to identify themselves by name and address and to limit their comments to items listed on the agenda and/or items directly related to the operation of the School district. **Questions raised by members of the public may or may not be responded to by the Board.** All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. **Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board.** Students and employees have specific legal rights afforded to them by the laws of New Jersey. There will be a thirty-minute limit for public participation.

Motion to open the meeting to the public: Mr. Daniels
Second: Mrs. Rhein

Roll Call: Mrs. Wright-Y Mr. Shaffer-Y Mr. Daniels-Y
 Mrs. Rhein-Y Mr. Maser-Y

Mr. Byrtus, Mrs. Wright and Mr. Daniels spoke of purchase order processing for the applications regarding the IPADS.

The Board, Administration and Mr. Byrtus are sorry to see Mrs. Paredes leaving the school district. Mrs. Paredes will be missed and everyone wished her well in her future endeavors.

The fence lock has been cut again. Mrs. Crowl has put posts up on the playground to prevent cars from entering.

Mr. Byrtus will bring up the lock being cut as well as the ongoing issue with the sink hole at the next council meeting.

Motion to close the meeting to the public: Mr. Daniels Second: Mrs. Rhein

Roll Call: Mrs. Wright -Y Mr. Shaffer-Y Mr. Daniels-Y
Mrs. Rhein-Y Mr. Maser- left at 8:00pm

IX. Board Action:

Motion by: Mrs. Rhein Seconded by: Mr. Daniels
RESOLVED that the Board of Education accept resolution
7-24-13-1 - 7-24-13-19

Roll Call: Mr. Shaffer-Y Mr. Maser-absent Mr. Daniels-Y
Mrs. Wright-Y Mrs. Rhein-Y

- 7-24-13-1 **RESOLVED**, the Board of Education upon the recommendation of the Superintendent approves with deep regret the resignation of Deborah Paredes, Fifth Grade Teacher effective September 1, 2013.
- 7-24-13-2 **RESOLVED**, that the Board of Education upon the recommendation of the Superintendent approves participation in the National School Lunch & Breakfast Program for the 2013-2014 school year.
- 7-24-13-3 **RESOLVED**, that the Board of Education upon the recommendation of the Superintendent approves the budget transfers (see attached) for June 30, 2013.
- 7-24-13-4 **RESOLVED**, that the Board of Education upon the recommendation of the Superintendent approves the 2nd run bills' list for June, 2013 in the amount of \$3,799.38 see attached.
- 7-24-13-5 **RESOLVED**, that the Board of Education upon the recommendation of the Superintendent approves the renewal contract for One Call Now for the 2013-2014 school year in the amount of \$510.00 annually.
- 7-24-13-6 **RESOLVED**, that the Board of Education upon the recommendation of the Superintendent approves the renewal contact for evening janitorial and summer services with Bailey's Janitorial Services at \$19.00 per hour not to exceed 6 hours per day.
- 7-24-13-7 **RESOLVED**, that the Board of Education upon the recommendation of the Superintendent approve the bills list for July, 2013 in the amount of \$108,280.61 see attached.

- 7-24-13-8 **RESOLVED**, that the Board of Education upon the recommendation of the Superintendent accepts the Board Secretary and Treasurer of School Monies' Reports for May 2013 - see attached.
- 7-24-13-9 **RESOLVED**, that pursuant to NJAC 6:30-13C district administration certify as of May 31, 2013 after review of the Secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund had been over-expended in violation of NJAC 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- 7-24-13-10 **RESOLVED**, that the Board of Education upon the recommendation of the Superintendent accepts the Board Secretary and Treasurer of School Monies' Reports for June 2013 - see attached.
- 7-24-13-11 **RESOLVED**, that pursuant to NJAC 6:30-13C district administration certify as of June 30, 2013 after review of the Secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund had been over-expended in violation of NJAC 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- 7-24-13-12 **RESOLVED**, that the Board of Education upon the recommendation of the Superintendent approves the renewal contract for Independent Rehabilitation Services Inc. (PT Services) at \$95.00 per hour, 1-2 hours per week (additional costs for full day physical/occupational therapy), \$485.00, Half day \$300.00, In-district evaluations \$250.00, Out of District evaluation \$250.00 (as individually needed).
- 7-24-13-13 **RESOLVED**, that the Board of Education upon the recommendation of the Superintendent approves the renewal contract for Shore Speech Therapy, LLC at the summer rate (7/1/13 – 8/7/13) of \$85.00 per hour 3 hours per week and the September 1, 2013 – June 30, 2014 rate of \$82.50, 12 hours per week.
- 7-24-13-14 **RESOLVED**, that the Board of Education upon the recommendation of the Superintendent approves the renewal contract for Jeanne Egan (OT services) at \$80.00 per hour up to 6 hours per week.

- 7-24-13-15 **RESOLVED**, that the Board of Education upon the recommendation of the Superintendent approves/renew the Hutchins HVAC, Inc. 12 Rothbard Road, Hazlet, NJ 07730 as the Heating /A.C. services based on a T&M basis, Labor rates \$85.00 per hour, Time and a half \$127.50 per hour, Sunday & Holidays \$170.00 per hour.
- 7-24-13-16 **RESOLVED**, that the Board of Education upon the recommendation of the Superintendent approves/renew Morris Computer Systems, LLC, eMPower Software Contract, Abescon, NJ 08201 at an annual cost of \$3,500.00 for the 2013-2014 fiscal year.
- 7-24-13-17 **RESOLVED**, that the Board of Education upon the recommendation of the Superintendent approves the Monmouth-Ocean Educational Services Commission 100 Tornillo Way, Tinton Falls, NJ 07712 for participation in coordinated transportation effective July 1, 2013 – June 30, 2018 inclusive of a 5% administrative fee.
- 7-24-13-18 **RESOLVED**, that the Board of Education upon the recommendation of the Superintendent approves the MOESC for Child Study Team evaluations from 7/1/13-9/30/13.
- 7-24-13-19 **RESOLVED**, that the Board of Education upon the recommendation of the Superintendent approves the acceptance of a tuition student for 8th grade during the 2013/14 school year.

X Motion by: Mrs. Rhein **Seconded by:** Mr. Daniels

Motion for Closed Session at 8:37pm: Whereas, the Board of Education must discuss subjects concerning: ***Parent Arrival/Dismissal, Homeless, Personnel*** and, Whereas, the aforesaid subject is not an appropriate subject to be discussed in a public meeting; and, Whereas, the aforesaid subject to be discussed is within the exemptions which are permitted to be discussed and acted upon in private session pursuant to P.L.1975, Chapter 231, it is therefore, **RESOLVED**, that the aforesaid subject shall be discussed in private recess by this Board and administrative staff, and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for non-disclosure no longer exist. There may be action taken at the close of this session.

Motion to adjourn Closed Session at 9:00pm.

Motion: Mrs. Rhein

Seconded: Mr. Daniels

ROLL CALL: Mrs. Wright-Y
Mr. Shaffer-Y

Mr. Maser - absent Mr. Daniels-Y
Mrs. Rhein-Y

Advertise a Board meeting on August 7, 2013.

XI Motion for Adjournment: Mrs. Rhein, Mr. Daniels
Time: 9:01pm

Roll Call: Mrs. Wright-Y Mr. Maser-absent Mr. Daniels-Y
Mr. Shaffer-Y Mrs. Rhein-Y