

FARMINGDALE BOARD OF EDUCATION

MEETING MINUTES

March 13, 2013 @7:30pm

I Meeting Called to Order

II Announcement of Open Public Meetings Law (NJSA 10:4-6) was enacted to insure the right of the public to have advance notice of and to attend meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this law, Public Notice of this meeting was provided to the Asbury Park Press on April 27, 2012.

III **Roll Call** : Mrs. Wright- present, Mr. Shaffer-present, Mrs. Rhein-present, Mr. Maser-absent. Also present: Mrs. Crowl- Superintendent, Mrs. Minutolo-SBA/BS, Mr. Byrtus and Mr. Rogers (audience participation only)

IV Pledge of Allegiance

V Committee Reports:

1. Superintendent -

-Superintendent report – Mrs. Crowl reviewed her report (see attached).

2. Buildings and Grounds – Chairperson: Mr. Shaffer, Mrs. Rhein

-Mrs. Rhein reviewed her quotations regarding the purchase of the shed. Mr. Shaffer and Mrs. Rhein will review the grounds for the correct sizing of the shed.

3. Policy and Curriculum-Chairperson: Mrs. Rhein, Mr. Maser

-None

4. Personnel – Chairperson: Mrs. Wright, Mr. Shaffer

-Mrs. Crowl informed the Board that Mrs. Scott will be out on pregnancy leave for the remaining school year and will return for the 2013/14 school year.

5. Tech. & Communications: Chairperson: Mr. Maser, Mrs. Wright

-Technology committee needs to meet re: 2nd purchase of technology. The Board and technology committee will be focusing on the

purchase of IPADs as well as cases, docking stations, carts, etc. Mr. Brytus will assist on the IPAD purchase and the Board thanked Mr. Brytus for his input/follow-up. Additional purchases such as printers and possibly more laptops may be required (to accommodate next year's student counts).

6. Finance : Chairperson: Mrs. Wright, Mr. Shaffer

-Budget Hearing/Regular Meeting is Thursday, March 21, 2013 @ 7:30pm

-Budget is being advertised in the Asbury Park Press on March 15, 2013. See attached Advertised Budget and Budget Summary.

7. New Business

-REMINDER - Elections: Interested board members and community members need to obtain a petition from the Monmouth County Elections to be placed on the November ballot. Deadline for submission of the petition to the Monmouth County Elections is June 4, 2013.

8. Old Business

-Superintendent and Board Goals – Mrs. Weincoff – NJSBA re: Evaluation process – need to set a date for her review. Mrs. Wright spoke with Mrs. Weincoff and a meeting will take place prior to the Board meeting with the Board President. Mrs. Wright informed all board members to go on the NJSBA website and complete the Superintendent evaluation by Monday, March 18, 2013.

Mrs. Crowl reviewed her board goals and the organization of her report that she has uploaded to NJSBA (re: narrative, about the school, technology fair, goals are complete, etc.). A brief explanation to navigate through the NJSBA website was provided by Mrs. Crowl.

-Board Evaluations to follow.

-Open Board seat has been advertised in the Asbury Park Press, Tri Town News. Also posted at town hall, post office and the school.

-Received one letter of interest re: Eric Daniels

-Aftercare Program 2013-14 – 18 responses were received. MOESC will be notified.

-Disclosure forms have been received and processed with the County Office. Thank you.

-Memorial Day- Mr. Shaffer will be working with Mrs. Crowl on the theme/format for the celebration of Memorial Day.

-Playground –update – see attached check/letter received from the PTA dated January 23, 2013 (received from the PTA on March 5, 2013). Mr. Shaffer is communicating with Game Time for the quotes to install the existing equipment.

VI Minute Approval:

Motion: Mrs. Rhein

Seconded: Mr. Shaffer

Resolved, that the Board of Education accept the minutes from the February 28, 2013 meeting.

Roll Call: Mr. Shaffer-Y
Mrs. Wright-Y

Mrs. Rhein-Y
Mr. Maser-absent

VII Correspondence:

-Letter dated Feb. 19th from Executive County Superintendent to Mrs. Crowl re: SEMI approval (see attached).

-Celebrate Read Across America with 1st Grade (see attached).

VIII Audience Participation:

During the course of the Board meeting the Farmingdale School District Board of Education offers members of the public an opportunity to address issues regarding the operation of the Farmingdale School District. The Board reminds those individuals who take this opportunity to identify themselves by name and address and to limit their comments to items listed on the agenda and/or items directly related to the operation of the School district. **Questions raised by members of the public may or may not be responded to by the Board.** All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. **Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board.** Students and employees have specific legal rights afforded to them by the laws of New Jersey. There will be a thirty-minute limit for public participation.

Motion to open the meeting to the public: Mr. Shaffer

Second: Mrs. Rhein at 8:12pm

Roll Call: Mrs. Wright-Y
Mrs. Rhein-Y

Mr. Shaffer-Y
Mr. Maser -absent

Mr. Rogers gave an update on the boys basketball team. The boys are working very hard and doing well.

Mrs. Crowl discussed the Pep Rally Banquet and providing trophies for the Boys and Girls Basketball teams and the Cheerleaders. The PTA will donate a trophy case.

Motion to close the meeting to the public: Mrs. Rhein
Second: Mr. Shaffer at 8:17pm

Roll Call: Mrs. Wright-Y Mr. Shaffer-Y
Mrs. Rhein-Y Mr. Maser-absent

IX. Board Action:

Motion by: Mrs. Rhein Seconded by: Mr. Shaffer

RESOLVED that the Board of Education accept resolution
3-13-13-1

Roll Call: Mr. Shaffer-Y Mr. Maser-absent
Mrs. Wright-Y Mrs. Rhein-Y

3-13-13-1 **RESOLVED**, the Board of Education upon the recommendation of the Superintendent and SBA/BS that the tentative budget be approved for the 2013-14 school year using the 2013-14 state aid figures. The Superintendent & SBA/BS be authorized to submit the following tentative budget to the County Executive Superintendent of Schools for approval in accordance with the statutory deadline.

RESOLVED, that there should be raised for the General Fund **\$1,530,181.00** for the ensuing School Year (2013-14).

Anticipated Enrollment: 157

Revenue:	Budgeted Fund Balance:	\$ 115,704.00
	Local Tax Levy:	\$ 1,530,181.00
	Misc. Revenue:	\$ 3,000.00
	Tuition:	\$ 10,454.00
	State Aid: 2013/14	\$ 777,636.00
	Special Revenue:	\$ 49,974.00
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	Sub-total Rev.	\$2,486,949.00
Expenditures:		
	General Fund:	\$2,436,975.00

Special Revenue: \$ 49,974.00

Sub-total Exp. \$2,486,949.00

RESOLVED, that the said tentative budget be advertised in the Asbury Park Press in accordance with the form suggested by the State Department of Education and according to law. The proposed budget includes sufficient funds to provide curriculum and instruction, which will enable all students to achieve the Core Curriculum Content Standards, and is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

As per NJAC 6A:23B-1.2(b), the proposed budget provides for a maximum expenditure amount that may be allotted for travel and expense reimbursement. The 2013-14 tentative budget includes a maximum travel appropriation of \$3,000.00 general fund and \$5,000.00 special revenue funds. The SBA/BS shall track and record these costs to insure that the maximum amount is not exceeded. Included in the 2013-14 proposed budget is a maximum regular business travel amount of \$1,000.00 for specific employees.

RESOLVED, that the public hearing and regular meeting be held in the Library at Farmingdale Public School on March 21, 2013 (Thursday) at 7:30pm for the purpose of conducting a public hearing on the budget for the 2013-14 school year.

RESOLVED, that the Farmingdale Board of Education includes in the proposed budget the automatic waiver adjustment for increased cost of health benefits in the amount of \$4,431.00. The additional funds are included in the base budget and will be used to pay for the additional increases in health benefits.

X Motion by: Mrs. Rhein

Seconded by: Mr. Shaffer

Motion for Closed Session at 8:18pm: Whereas, the Board of Education must discuss subjects concerning: ___Negotiations___ and, Whereas, the aforesaid subject is not an appropriate subject to be discussed in a public meeting; and, Whereas, the aforesaid subject to be discussed is within the exemptions which are permitted to be discussed and acted upon in private session pursuant to P.L.1975, Chapter 231, it is therefore, RESOLVED, that the aforesaid subject shall be discussed in private recess by this Board and administrative staff, and information pertaining thereto will be made available to the public as soon

thereafter as possible and once the reasons for non-disclosure no longer exist. There may be action taken at the close of this session.

Motion to adjourn Closed Session at 8:30pm.

Motion: Mrs. Rhein Seconded: Mr. Shaffer

ROLL CALL: Mrs. Wright -Y Mr. Maser -absent
 Mr. Shaffer -Y Mrs. Rhein -Y

XI Motion for Adjournment: Mrs. Rhein **Second:** Mr. Shaffer

Time: 8:30pm

Roll Call: Mrs. Wright-Y Mr. Maser-absent
 Mr. Shaffer-Y Mrs. Rhein-Y