

# FARMINGDALE BOARD OF EDUCATION

## MEETING MINUTES

JUNE 20, 2012 @7:30pm

### I Meeting Called to Order

II Announcement of Open Public Meetings Law (NJSA 10:4-6) was enacted to insure the right of the public to have advance notice of and to attend meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this law, Public Notice of this meeting was provided to the Asbury Park Press on April 27, 2012.

III **Roll Call** - Mr. Dyevoich-present, Mr. Shaffer-present, Mr. Byrtus-present (left 9:00pm), Mrs. Wright-present, Mrs. Rhein-present. Also present: Mrs. Crowl, Superintendent, Mrs. Minutolo - SBA/BS, Lynn Barrall, Lisa Lee - Health Council, Mr. Frank Campbell-attorney, John Blewett and Sagarpreet (Stephen) Singh - students.

### IV Pledge of Allegiance

### V Committee Reports:

#### 1. Technology and Communications

-update on technology - Mr. Byrtus stated that most of the orders are in-house and will be installed in the near future.

#### 2. Finance

-Auditors to be on campus September 17 & 18th. Audit process will begin in August.  
-A secondary bills' list for June will be approved at the July board meeting.  
-All bills are in order

#### 3. Buildings & Grounds

-Mrs. Renehan's room motor repaired  
-Mrs. Batesko's room being fixed  
-A/C in Teacher's room is working well  
-Pre-wiring of three classrooms (during the summer)  
-Art/Music room repairing foundation to prevent leaking

#### **4. New Business**

-Review of Graduation - Mrs. Crowl stated that Graduation went well and the graduating class each gave a speech.

-Health Council Presentation - Mrs. Barrall introduced Lisa Lee to the Board and reviewed the Health Council Program. Handouts were reviewed and concentration on child obesity as a chronic disease was discussed. Family fitness and healthy cooking clubs walk to school, and other programs have been implemented at Farmingdale school. Students participating in the program spoke of various items they have learned from this program (John Blewett and Sagarpreet (Stephen) Singh).

The Board thanked Mrs. Barrall and Mrs. Lee for their presentation.

#### **5. Old Business**

-First Annual Farmingdale Community Festival - Mr. Shaffer discussed the festival to take place in October. The PTA will be sponsoring the festival. Various discussions took place regarding food vendors and attractions (i.e. cars, etc.) were discussed. Information to the insurance company will follow.

#### **VII Minute Approval:**

**Motion:** Mr. Byrtus

**Second:** Mr. Shaffer

Resolved, that the Board of Education accept the minutes from the June 6, 2012 meeting.

**Roll Call:**    **Mr. Dyevoich**-abstain    **Mr. Shaffer**-Y    **Mrs. Rhein**-Y  
                  **Mr. Byrtus** -Y            **Mrs. Wright**-Y

#### **VIII Correspondence:**

-Letter dated June 5, 2012 from Farmingdale Borough to Superintendent (received June 11, 2012) re: NJASK Testing April 23 to May 11, 2012 (see attached) school crossing guards.

Various discussions took place regarding the payment of the school crossing guards and the safety of our children if the reduction in staff (as per memo dated June 5, 2012 from the Borough) were

reduced to one guard at various intersections of the town. The Board and Mr. Campbell concluded that our solicitor will place a call to Mr. Bennett (Borough's solicitor) regarding the payment of the crossing guards as well as student safety. Follow-up to take place at the next board meeting.

**IX Audience Participation:**

During the course of the Board meeting the Farmingdale School District Board of Education offers members of the public an opportunity to address issues regarding the operation of the Farmingdale School District. The Board reminds those individuals who take this opportunity to identify themselves by name and address and to limit their comments to items listed on the agenda and/or items directly related to the operation of the School district. **Questions raised by members of the public may or may not be responded to by the Board.** All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. **Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board.** Students and employees have specific legal rights afforded to them by the laws of New Jersey. There will be a thirty-minute limit for public participation.

**Motion to open the meeting to the public:** Mrs. Wright

**Second:** Mr. Shaffer at 9:00pm

**Roll Call:** Mrs. Wright-Y Mr. Dyevoich-Y Mr. Shaffer-Y  
Mr. Byrtus-Y Mrs. Rhein-Y

Mrs. Barrall felt the issue of safe walking conditions is very important. As a Health Council member she supports safe walking.

**Motion to close the meeting to the public:** Mrs. Wright

**Second:** Mr. Shaffer at 9:03pm

**Roll Call:** Mrs. Wright -Y Mr. Dyevoich-Y Mr. ShafferY  
Mr. Byrtus-left 9:00pm Mrs. Rhein -Y

**X. Board Action:**

Motion by: Mr. Shaffer Seconded by: Mrs. Wright

RESOLVED that the Board of Education accept resolutions  
6-20-12-1 - 6-20-12-7

Roll Call: Mr. Byrtus -absent      Mr. Dyevoich-Y   Mr. Shaffer-Y  
Mrs. Wright-Y   Mrs. Rhein - Y

6-20-12-1      **RESOLVED**, the Board of Education upon the recommendation of the Superintendent approves the Extended School Year Program (IEP) as follows:

-Program dates: June 25, 2012 - August 3, 2012

-Staff: Mrs. Barrall, Mrs. Sneed, Mrs. Maltese, Mrs. Batesko, Mrs. Wicks, Mrs. Moriarty, Jeannie Eagan - OT, Melissa Kurilla - PT, Jennifer Durra -Speech  
Substitute: Mrs. Schmidt

-Cost:

-Rotating 5 teachers approved (three teachers working at a time), 3 teachers, 4 hours per day, 5 days per week for 6 weeks at \$30.00 per hour = \$10,800.00

-Nursing: 1 nurse, 4 hours per day, 5 days per week for 6 weeks at \$30.00 per hour = \$ 3,600.00

-Preschool program: 1 teacher, 4 hours per day, 5 days per week for 6 weeks at \$30.00 per hour = \$3,600.00

-Occupational Therapy: 1 teacher, 3 hours per week, 6 weeks at \$80.00 per hour = \$1,440.00

-Physical Therapy: 1 teacher, 1.5 hours per week, 6 weeks at \$95.00 per hour = \$855.00

-Speech: 1 teacher, 3 hours per week, 6 weeks at \$85.00 per hour = \$1,530.00

6-20-12-2      **RESOLVED**, that the Board of Education upon the recommendation of the Superintendent approves Transfer of Current Year Surplus to Reserve WHEREAS, NJSA 18A:21-2, NJSA18A:7G-31, and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permits a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Farmingdale Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund in Reserve Accounts at year end, and

WHEREAS, the Farmingdale Board of Education has determined that the following amounts are available for such purpose and an amount not to exceed the following will be transferred:

Maintenance Reserve	\$45,000 (maximum)-actual TBD
Tuition Reserve	\$10,000 (maximum)-actual TBD

NOW THEREFORE BE IT RESOLVED by the Farmingdale Board of Education, that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

- 6-20-12-3 **RESOLVED**, that the Board of Education approves Anne Farinella, 130 McCaffery Road, Manalapan, NJ 07726 as a substitute teacher for the 2012-2013 school year.
- 6-20-12-4 **RESOLVED**, that the Board of Education upon the recommendation of the Superintendent approves the renewal of Shared Services Agreement with Howell Township Board of Education for Child Study Team Services with a cost of \$85,000.00 for the 2012-2013 school year.
- 6-20-12-5 **RESOLVED**, that the Board of Education upon the recommendation of the Superintendent approves the bills list for June, 2012 in the amount of \$231,818.38 see attached.
- 6-20-12-6 **RESOLVED**, that the Board of Education upon the recommendation of the Superintendent accepts the Board Secretary and Treasurer of School Monies' Reports for April/ 2012 - see attached.
- 6-20-12-7 **RESOLVED**, that pursuant to NJAC 6:30-13C district administration certify as of April 30, 2012 after review of the Secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund had been over-expended in violation of NJAC 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**XI Motion by:** Mrs. Wright

**Seconded by:** Mr. Shaffer

**Motion for Closed Session at 9:08pm:** Whereas, the Board of Education must discuss subjects concerning: **Negotiations, CSA Contract** and, Whereas, the aforesaid subject is not an appropriate subject to be

discussed in a public meeting; and, Whereas, the aforesaid subject to be discussed is within the exemptions which are permitted to be discussed and acted upon in private session pursuant to P.L.1975, Chapter 231, it is therefore, RESOLVED, that the aforesaid subject shall be discussed in private recess by this Board and administrative staff, and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for non-disclosure no longer exist. There may be action taken at the close of this session.

-Mrs. Crowl and Mrs. Minutolo were excused from the CSA contract at 9:17pm.

Motion to adjourn Closed Session at 9:30pm.

Motion: Mr. Shaffer

Seconded: Mrs. Rhein

**ROLL CALL: Mrs. Wright -Y**  
**Mr. Dyevoich -Y**  
**Mrs. Rhein -Y**

**Mr. Byrtus -absent**  
**Mr. Shaffer -Y**

**XII Motion for Adjournment: Mrs. Rhein Second: Mr. Shaffer**  
**Time: 9:30pm**

**Roll Call: Mrs. Wright -Y Mr. Byrtus -absent**  
**Mr. Dyevoich - Y Mr. Shaffer -Y**  
**Mrs. Rhein-Y**