

# FARMINGDALE BOARD OF EDUCATION MEETING MINUTES

December 21, 2011 @7:30pm

## **I Meeting Called to Order**

**II** Announcement of Open Public Meetings Law (NJSA 10:4-6) was enacted to insure the right of the public to have advance notice of and to attend meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this law, Public Notice of this meeting was provided to the Asbury Park Press on May 5, 2011.

**III Roll Call** - Mr. Dyevoich- absent, Mr. Shaffer- present, Mr. Byrtus - present, Mrs. Wright - present, Mrs. Rhein - present. Also present: Mrs. Crowl - Superintendent, Mrs. Minutolo - SBA/BS

In the absence of the Board President, Vice President - Mr. Byrtus conducted the meeting.

## **IV Pledge of Allegiance**

## **V Committee Reports:**

### **1. Superintendent -**

-Superintendent report - see attached - Mrs. Crowl reviewed her report

### **2. Buildings and Grounds -**

-Please see attached memo from Mrs. Crowl dated 12/13/11  
-Roof was repaired front of building and breezeway near 2nd grade

### **3. Policy and Curriculum**

-Policy meeting needs to be rescheduled

### **4. Personnel**

No Report

### **5. Technology and Communications**

### **6. Finance**

-New copiers are installed  
-Mr. Shaffer stated the bills are in order

**7. New Business**

-Reminder - Board's Sunshine Fund needs to be replenished

**8. Old Business**

-Fingerprinting - All board members are complete - awaiting acknowledgement from the State of NJ

**VII Minute Approval:**

Motion: Mrs. Wright      Seconded: Mrs. Rhein

Resolved, that the Board of Education accept the minutes from the November 16, 2011 meeting.

Resolved, that the Board of Education accept the Executive Session minutes from the November 16, 2011 meeting.

**Roll Call:**    **Mr. Dyevoich** -absent      **Mr. Shaffer** -yes  
                  **Mrs. Rhein** - yes      **Mr. Byrtus** -yes **Mrs. Wright**- yes

**VIII Correspondence:**

-Side Bar of the Negotiation Agreement (Article II) to be discussed under Executive Session (see attached).

-Memorandum from Mrs. Crowl to Members of the Board re:  
Miscellaneous items - see attached memo dated Dec. 13th & 14th re:  
HVAC repairs.

-Discussions took place regarding a referendum or a 2nd question on the budget ballot for the 2012-2013 fiscal year. It was concluded that the board would like to investigate a 2nd question for the 2012-2013 budget. For the next board meeting - January 11, 2012 further discussions on anticipated costs for computers, building maintenance/repairs (engineer firm to assess the building/inspection), etc. will be discussed.

**IX Audience Participation:**

During the course of the Board meeting the Farmingdale School District Board of Education offers members of the public an opportunity to address issues regarding the operation of the Farmingdale School District. The Board reminds those individuals who take this opportunity to identify themselves by name and address and to limit their comments to items listed on the agenda and/or items directly related to the operation of the School district. **Questions raised by members of the public may or may not be responded to by the Board.** All comments will be considered and a response will be forthcoming if and when appropriate.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. **Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board.** Students and employees have specific legal rights afforded to them by the laws of New Jersey. There will be a thirty-minute limit for public participation.

**NONE**

**X. Board Action:**

Motion by: Mrs. Wright      Seconded by: Mrs. Rhein

RESOLVED that the Board of Education accept resolution  
12-21-11-1 through 12-21-11-12

Roll Call: Mr. Byrtus - Y    Mr. Dyevoich - absent    Mr. Shaffer - Y  
              Mrs. Wright - Y    Mrs. Rhein - Y

12-21-11-1    **RESOLVED**, the Board of Education approve to Amend NJSBAIG Bylaws (see attached Bylaw Change Summary).

WHEREAS, The New Jersey School Boards Association Insurance Group (NJSBAIG) Board of Trustees approved proposed amendments to its Bylaws at a public meeting on October 19, 2011 in accordance with Article IX (C) of the current NJSBAIG Bylaws; and

WHEREAS, the current NJSBAIG Bylaws require for the proposed amendments to be approved by member school districts; and

WHEREAS, seventy-five percent (3/4) of the member school districts must approve the proposed amendments within one hundred and eighty (180) days of the hearing on the amendments:

NOW THEREFORE, BE IT RESOLVED that at a regular meeting of the Farmingdale Board of Education held on the 21st day of December, 2011, the Board does hereby approve the proposed amendments to the NJSBAIG Bylaws.

12-21-11-2    **RESOLVED**, that the Board of Education approve the following resolution:

Whereas, the Farmingdale Board of Education in the County of Monmouth is undergoing evaluation under NJ QSAC for the 2011-12 school year, and

Whereas, N.J.A.C. 6A:30-3.2 (f) requires participating in school districts to hold a public meeting to approve the submission of the district's DPR (district performance review) responses and the SOA (statement of assurance) with respect to this process, and

Whereas, the Farmingdale Board of Education in the County of Monmouth has reviewed the districts DPR responses and Statement of Assurance and hereby approves these documents.

Now Therefore Be It Resolved, that the Farmingdale Board of Education does hereby authorize the Superintendent to submit the attached DPR and Statement of Assurances to the Commissioner of Education in compliance with the provisions of N.J.A.C. 6A:30-3.2 (f) (please see attached SOA and DPR).

- 12-21-11-3 **RESOLVED**, that the Board of Education upon the recommendation of the Superintendent approve the bills list for December/2011 in the amount of \$205,581.05 see attached.
- 12-21-11-4 **RESOLVED**, that the Board of Education upon the recommendation of the Superintendent accepts the Board Secretary and Treasurer of School Monies' Reports for October 2011 - see attached.
- 12-21-11-5 **RESOLVED**, that pursuant to NJAC 6:30-13C district administration certify as of October 31, 2011 after review of the Secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund had been over-expended in violation of NJAC 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- 12-21-11-6 **RESOLVED**, that the Board of Education upon the recommendation of the Superintendent approve the following:

**RESOLUTION 2011-**

**RESOLUTION OF SUPPORT TO SUBMIT GRANT  
APPLICATION AND EXECUTE GRANT AGREEMENT WITH  
THE NEW JERSEY DEPARTMENT OF TRANSPORTATION  
FOR IMPROVEMENTS FOR SAFE ROUTES TO SCHOOL.**

**WHEREAS**, the State of New Jersey, Department of Transportation has notified all municipalities of the availability of funding under the

Federal Aid Safe Routes to School Program (SRTS) for the Fiscal Year 2012; and

**WHEREAS**, the Farmingdale Board of Education is desirous of supporting an application under this program for the following purpose:

- North side of West Main Street from Farmingdale Gardens to North Main Street
- Various sidewalk intersections

**NOW, THEREFORE, BE IT RESOLVED** by the Farmingdale Board of Education, County of Monmouth, State of New Jersey, formally supports the grant application for the above stated project; and

**BE IT FURTHER RESOLVED** that the Board of Education hereby supports the Borough Council of Farmingdale in the submission of an electronic grant application identified as SRS-I-2012 Farmingdale Borough-00049 to the New Jersey Department of Transportation on behalf of the Borough of Farmingdale;

This is to certify that the above resolution was adopted at a regular meeting of the Farmingdale Board of Education held on Wednesday evening, December 21, 2011.

12-21-11-7 **RESOLVED**, that the Board of Education upon the recommendation of the Superintendent approve the substitute for 2011/12 school year as follows:

-Ms. Allison Scaramuzzo, 336 Asbury Road, Farmingdale, NJ

12-21-11-8 **RESOLVED**, that the Board of Education upon the recommendation of the Superintendent changes the yearly school calendar to reflect school closed on January 2, 2012, a Federal Holiday. One snow day will be used for this change in the calendar (see attached calendar).

12-21-11-9 **RESOLVED**, that the Board of Education upon the recommendation of the Superintendent approve the attached Assignment Plan for Certified and Non-Certified Nurses (please see attached).

12-21-11-10 **RESOLVED**, that the Board of Education upon the recommendation of the Superintendent approve the revised Buildings and Grounds Supervisor/Custodian/Maintenance job description (see attached).

12-21-11-11 **RESOLVED**, that the Board of Education upon the recommendation of the Superintendent approve the revised Confidential Administrative Secretary and Part-time Confidential Administrative Secretary (see attached).

12-21-11-12 **RESOLVED**, that the Board of Education upon the recommendation of the Superintendent approve the addition of A. Scott (three of five teachers) to provide homework club services and to coincide with the motion passed on November 16, 2011.

**XI Motion by:** Mrs. Wright **Seconded by:** Mrs. Rhein

**Motion for Closed Session at 8:05 pm:** Whereas, the Board of Education must discuss subjects concerning: ***Classified student, Student incident, CSA and Negotiations*** and, Whereas, the aforesaid subject is not an appropriate subject to be discussed in a public meeting; and, Whereas, the aforesaid subject to be discussed is within the exemptions which are permitted to be discussed and acted upon in private session pursuant to P.L.1975, Chapter 231, it is therefore, **RESOLVED**, that the aforesaid subject shall be discussed in private recess by this Board and administrative staff, and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for non-disclosure no longer exist. There may be action taken at the close of this session.

Both Mrs. Crowl and Mrs. Minutolo were excused from the meeting at 9:13pm.

Motion to adjourn Closed Session at 9:15pm.

Motion: Mr. Shaffer      Seconded: Mrs. Wright

**ROLL CALL:** Mrs. Wright - Y      Mr. Byrtus - Y  
Mr. Dyevoich -absent      Mr. Shaffer -Y  
Mrs. Rhein -Y

**XII Motion for Adjournment:** Mr. Shaffer **Second:** Mrs. Rhein

**Time:** 9:16pm

**Roll Call:** Mrs. Wright -Y      Mr. Byrtus - Y  
Mr. Dyevoich -absent      Mr. Shaffer - Y  
Mrs. Rhein - Y