

FARMINGDALE BOARD OF EDUCATION

MEETING MINUTES

May 9, 2012 @7:30pm

I Meeting Called to Order

II Announcement of Open Public Meetings Law (NJSA 10:4-6) was enacted to insure the right of the public to have advance notice of and to attend meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this law, Public Notice of this meeting was provided to the Asbury Park Press on April 27, 2012.

III **Roll Call** - Mr. Dyevoich-present, Mr. Shaffer-present, Mr. Byrtus-present, Mrs. Wright-present, Mrs. Rhein-absent, Mrs. Crowl-Superintendent - arrived 8:15pm, Mrs. Minutolo-present, Mrs. Hyer- left 8:15pm, Mrs. Brandl-left 8:15pm.

IV Pledge of Allegiance

V **Motion by:** Mrs. Wright **Seconded by:** Mr. Shaffer

Motion for Closed Session at 7:33pm: Whereas, the Board of Education must discuss subjects concerning: **Personnel** and, Whereas, the aforesaid subject is not an appropriate subject to be discussed in a public meeting; and, Whereas, the aforesaid subject to be discussed is within the exemptions which are permitted to be discussed and acted upon in private session pursuant to P.L.1975, Chapter 231, it is therefore, RESOLVED, that the aforesaid subject shall be discussed in private recess by this Board and administrative staff, and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for non-disclosure no longer exist. There may be action taken at the close of this session.

Motion to adjourn Closed Session at 7:53pm.

Motion: Mr. Byrtus

Seconded: Mrs. Wright

ROLL CALL: Mrs. Wright -Y
Mr. Dyevoich -Y
Mrs. Rhein -absent

Mr. Byrtus -Y
Mr. Shaffer -Y

VI Committee Reports:

1. Superintendent -

-Superintendent report

2. Buildings and Grounds -

-Hutchins HVAC Inc. is currently replacing all filters throughout the school as well as cleaning the A/C units, etc.

3. Policy and Curriculum

-No Report

4. Personnel

-Mrs. Crowl met with the committee in April re: faculty reappointments (see attached).

5. Technology and Communications

-Review of RFP quotes for technology (e-mailed and postal mailed on April 27, 2012 - 5 vendors- 3 were received). Mr Byrtus reviewed the three proposals received to be the Technology Consultant. Mr. Byrtus and the Board concluded that KB Technical be awarded the contract at a cost of \$7,700.00 (motion to approve under Board Action).

6. Finance

No Report

7. New Business

-E-mail dated May 1st from Mrs. Crowl to Mr. Shaffer and Mr. Byrtus re: insurance coverage for the First Annual Farmingdale Community Festival (see attached).

-E-mail dated May 3rd from Mrs. Crowl to Mr. Shaffer and Mr. Byrtus re: Discussion with Auditor on Car Club collecting the funds (see attached).

8. Old Business

-Update on the committee formed at the last board meeting (Mr. Shaffer, Mr. Byrtus and Mrs. Crowl) re: meeting with the town council to improve communications (date/time?).

-Adhoc committee hasn't met yet.

-Reminder - Staff Appreciation Week - May 7 -11, tentative lunch from the Board is May 17, 2012 - to be confirmed with the Howell Township S.D. Lunch Program.

-Luncheon confirmed for May 17, 2012.

-Reminder - Election two seats open Mr. Byrtus and Mr. Shaffer for three year terms - revised petitions available at the Business Office. New procedure in place to submit petitions by June 5, 2012 at the County Clerk Office (Claire French), 300 Halls Mill Road, Freehold, NJ

VII Minute Approval:

Resolved, that the Board of Education accept the minutes from the April 25, 2012 meeting.

Roll Call: **Mr. Dyevoich**-Y **Mr. Shaffer** -Y **Mrs. Rhein**-absent
 Mr. Byrtus -Y **Mrs. Wright** -Y

VIII Correspondence:

-E-mail from Mrs. Crowl - discussed under new business (see attached).
re: insurance coverage for festival in October

-E-mail from Mrs. Crowl - discussed under new business (see attached).
re: Auditor input for collection of funds from festival in October

IX Audience Participation:

During the course of the Board meeting the Farmingdale School District Board of Education offers members of the public an opportunity to address issues regarding the operation of the Farmingdale School District. The Board reminds those individuals who take this opportunity to identify themselves by name and address and to limit their comments to items listed on the agenda and/or items directly related to the operation of the School district. **Questions raised by members of the public may or may not be responded to by the Board.** All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. **Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board.** Students and employees have specific legal rights afforded to them by the laws of New Jersey. There will be a thirty-minute limit for public participation.

NONE

X. Board Action:

Motion by: Mr. Byrtus

Seconded by: Mr. Shaffer

RESOLVED that the Board of Education accept resolution
5-09-12-1 - 5-09-12-6

Roll Call: Mr. Byrtus - Y Mr. Dyevoich -Y Mr. Shaffer -Y
 Mrs. Wright -Y Mrs. Rhein - absent

- 5-09-12-1 **RESOLVED**, the Board of Education upon the recommendation of the Superintendent approve the Professional Development Plan for 2012-2013 fiscal year.
- 5-09-12-2 **RESOLVED**, that the Board of Education upon the recommendation of the Superintendent approve the attached staff contracts for the 2012-13 school year. Due to current negotiations the salaries are the same as the 2011-12 school year.
- 5-09-12-3 **RESOLVED**, that the Board of Education pursuant to P.L. 2007, Chapter 53, hold a Public Hearing on the Superintendent and Business Administrator contract for the 2012-13 school year on June 6, 2012 at 7:30pm in the school Library.
- 5-09-12-4 **RESOLVED**, that the Board of Education upon the recommendation of the Superintendent approve Caitlin Crowl as a substitute teacher for 2011-12 school year (no pay).
- 5-09-12-5 **RESOLVED**, that the Board of Education upon the recommendation of the Superintendent approve the 7th grade class (8 students) trip to Canoeing on the D&R Canal (Delaware & Raritan Commission) - in the Delaware and Raritan Canal State Park, Route 29, Prallsville Mills, Stockton, NJ on May 31, 2012 - June 1, 2012 (see attached handout).
- 5-09-12-6 **RESOLVED**, that the Board of Education upon the recommendation of the Superintendent approve KB Technical IT Services, 1771 Highway 34, Suite 2, Wall Township, NJ 07727 to perform a comprehensive network infrastructure, review documentation and upgrade recommendations including: procurement, management during the upgrade and validation at completion.

XI Motion by: Mrs. Wright **Seconded by:** Mr. Byrtus

-SBA/BS was excused at 8:25pm.

Motion for Closed Session at 8:25 pm: Whereas, the Board of Education must discuss subjects concerning: ***Negotiations, CSA and SBA/BS contracts*** and, Whereas, the aforesaid subject is not an appropriate subject to be discussed in a public meeting; and, Whereas, the aforesaid subject to be discussed is within the exemptions which are permitted to be discussed and acted upon in private session pursuant to P.L.1975, Chapter 231, it is therefore, RESOLVED, that the aforesaid subject shall be discussed in private recess by this Board and administrative staff, and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for non-disclosure no longer exist. There may be action taken at the close of this session.

-SBA/BS was asked back to Executive Session at 8:55pm.
-Mr. Byrtus was excused at 9:15pm.

Motion to adjourn Closed Session at 9:40 pm.

Motion: Mr. Shaffer Seconded: Mr. Dyevoich

ROLL CALL: Mrs. Wright -Y Mr. Byrtus -excused at 9:15pm
 Mr. Dyevoich -Y Mr. Shaffer -Y
 Mrs. Rhein -absent

Mrs. Crowl wrote a letter of thanks for the basketball court being painted.

XII Motion for Adjournment: Mr. Shaffer **Second:** Mrs. Wright
Time: 9:42pm

Roll Call: Mrs. Wright -Y Mr. Byrtus -excused at 9:15pm
 Mr. Dyevoich -Y Mr. Shaffer -Y
 Mrs. Rhein -absent