

FARMINGDALE BOARD OF EDUCATION

MEETING MINUTES

December 19, 2012 @7:30pm

I Meeting Called to Order

II Announcement of Open Public Meetings Law (NJSA 10:4-6) was enacted to insure the right of the public to have advance notice of and to attend meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this law, Public Notice of this meeting was provided to the Asbury Park Press on April 27, 2012.

III **Roll Call** - Mr. Bytrus-present, Mr. Shaffer-present, Mrs. Wright-present, Mrs. Rhein-present, Mr. Maser – present also present: Mrs. Crowl – Superintendent, Mrs. Minutolo – SBA/BS, Mrs. Hyer and Mrs. Bonilla

IV Pledge of Allegiance

A moment of silence in honor and respect for the Newtown, CT Community and Sandy Hook Elementary School.

V Committee Reports:

1. Superintendent -

-Superintendent report was reviewed by Mrs. Crowl – see attached

2. Buildings and Grounds –

-Fax line and HVAC ongoing – compressor for Mrs. Scott's room

3. Policy and Curriculum

The policy committee will review the Board's policy on Chaperone's and guidelines concerning smoking, transportation to/from the event, etc

4. Personnel

Mrs. Crowl has sent home to our students an interest letter for Girls Basketball. Mrs. Schmidt expressed interest as Head Coach.

5. Technology and Communications

-Technology – Meeting date for Technology committee and subcommittee (i.e. type of technology to purchase). Mr. Byrtus, Mr. Maser and Mrs. Crowl will send an e-mail with a few different dates for the committee to meet.

6. Finance

-The revised A4F along with a letter was sent to the Borough Hall on November 19, 2012 (question passing for \$60K).

7. New Business

-Partial Reorganization will take place at our January 9, 2013 Board meeting. Appointment of President, Vice President and committees will be voted upon.

8. Old Business

-October Fall Festival – Mr. Shaffer stated the Festival raised \$6,254.00 for the playground equipment/installation. Follow-up as to how the money will be spent is forthcoming.

VI Minute Approval:

Motion: Mr. Shaffer Seconded: Mrs. Rhein

Resolved, that the Board of Education accept the minutes from the November 6, 2012 meeting.

Roll Call: **Mr. Shaffer -Y** **Mrs. Rhein-Abstain**
 Mr. Byrtus-Y **Mrs. Wright-Abstain** **Mr. Maser-Y**

Motion: Mrs. Wright Seconded: Mrs. Rhein

Resolved, that the Board of Education accept the minutes from the November 28, 2012 meeting.

Roll Call: **Mr. Shaffer-Y** **Mrs. Rhein-Y**
 Mr. Byrtus-Y **Mrs. Wright -Y** **Mr. Maser-Y**

VII Correspondence:

-Students/Teachers gave thank you cards to the BOE re: trip to Red Bank theater (see attached cards).

VIII Audience Participation:

During the course of the Board meeting the Farmingdale School District Board of Education offers members of the public an opportunity to address issues regarding the operation of the Farmingdale School District. The Board reminds those individuals who take this opportunity to identify themselves by name and address and to limit their comments to items listed on the agenda and/or items directly related to the operation of the School district. **Questions raised by members of the public may or may not be responded to by the Board.** All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. **Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board.** Students and employees have specific legal rights afforded to them by the laws of New Jersey. There will be a thirty-minute limit for public participation.

Motion to open the meeting to the public: Mrs. Wright

Second: Mr. Shaffer at 7:58pm

Roll Call: Mrs. Wright-Y Mr. Shaffer-Y
Mr. Byrtus-Y Mrs. Rhein-Y Mr. Maser -Y

- In light of recent events at Sandy Hook Elementary School, Mrs. Bonilla addressed keypads for certain doors, etc.
- Mrs. Crowl informed her that the State Troopers have been at the school numerous times and have walked through the school and precautions are being taken (i.e., keypads, etc.)

Motion to close the meeting to the public: Mrs. Rhein

Second: Mrs. Wright at 8:00pm

Roll Call: Mrs. Wright-Y Mr. Shaffer-Y
Mr. Byrtus -Y Mrs. Rhein-Y Mr. Maser-Y

IX. Board Action:

Motion by: Mrs. Wright Seconded by: Mrs. Rhein
RESOLVED that the Board of Education accept resolution
12-19-12-2 - 12-19-12-9

Roll Call: Mr. Byrtus- Y Mr. Shaffer -Y
Mrs. Wright -Y Mrs. Rhein -Y Mr. Maser-Y

Motion to table 12-19-12-1

Moved by: Mrs. Wright Seconded: Mrs. Rhein

Roll Call: Mr. Byrtus-Y Mr. Shaffer-Y
 Mrs. Wright-Y Mrs. Rhein-Y Mr. Maser-Y

12-19-12-1 (TABLED) **RESOLVED**, the Board of Education upon the recommendation of the Superintendent approves the following stipend positions for 2012-2013 school year:

Yearbook Advisor, M. Wicks
Graduation Advisor, J. Hyer
Testing Coordinator, K. Bastesko
 S. Moriarty
Student Council, R. Sneed
 K. Bastesko

12-19-12-2 **RESOLVED**, that the Board of Education upon the recommendation of the Superintendent approves the attached Assignment Plan for Certified and Non-Certified Nurses (please see attached).

12-19-12-3 **RESOLVED**, that the Board of Education upon the recommendation of the Superintendent approve the bills list for December, 2012 in the amount of \$228,754.84 see attached.

12-19-12-4 **RESOLVED**, that the Board of Education upon the recommendation of the Superintendent accepts the Board Secretary and Treasurer of School Monies' Reports for October 2012 - see attached.

12-19-12-5 **RESOLVED**, that pursuant to NJAC 6:30-13C district administration certify as of October 31, 2012 after review of the Secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund had been over-expended in violation of NJAC 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

12-19-12-6 **RESOLVED**, the Board of Education upon the recommendation of the Superintendent approves Mrs. Mary Schmidt as the Girls Basketball Coach pending that enrollment meets the minimum criteria of 10 girls participating in the 2012-2013 school year.

- 12-19-12-7 **RESOLVED**, that the Board of Education upon the recommendation of the Superintendent approves the documentation for school closings during Superstorm Sandy as listed below: October 29th –power outage, October 30th – power outage, October 31st –power outage, November 1st – power outage, November 2nd –power outage, November 8th –snow storm Athena. A resolution was passed by the Farmingdale Board of Education on November 6th to revise the school calendar to have school in session on November 8th and 9th. The entire school year calendar was revised on November 28th to create a bank of two snow days for the 2012-2013 school year. The calendar was revised as follows: School will be in session for Martin Luther King Day (January 21, 2013) and President's Day (February 15th and February 18th – see attached calendar).
- 12-19-12-8 **RESOLVED**, that the Board of Education upon the recommendation of the Superintendent establishes a School Improvement Plan for professional development for all faculty. The members of the panel are: Mrs. Crowl, Mrs. Renehan, Mrs. Barrall, Mrs. Hyer, Ms. Moriarity.
- 12-19-12-9 **RESOLVED**, that the Board of Education upon the recommendation of the Superintendent approves the adoption of the Danielson Teacher Evaluation Model (2007) and the Oncourse Systems Evaluation Instrument commencing implementation in September/2013 in accordance with the New Jersey Department of Education mandate.

Mr. Byrtus left at 8:05pm .

X Motion by: Mr. Shaffer **Seconded by:** Mr. Maser

Motion for Closed Session at 8:05pm: Whereas, the Board of Education must discuss subjects concerning: **Negotiations** and, Whereas, the aforesaid subject is not an appropriate subject to be discussed in a public meeting; and, Whereas, the aforesaid subject to be discussed is within the exemptions which are permitted to be discussed and acted upon in private session pursuant to P.L.1975, Chapter 231, it is therefore, **RESOLVED**, that the aforesaid subject shall be discussed in private recess by this Board and administrative staff, and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for non-disclosure no longer exist. There may be action taken at the close of this session.

Motion to adjourn Closed Session at 8:37pm.

Motion: Mrs. Wright Seconded: Mr. Shaffer

**ROLL CALL: Mrs. Wright -Y
Mr. Shaffer -Y**

**Mr. Byrtus-left at 8:05pm
Mrs. Rhein-Y Mr. Maser-Y**

Mr. Maser will be visiting Newton, CT on December 28th and board/administration suggested cards made by the students of Farmingdale be collected for Mr. Maser to take to Sandy Hook Elementary School.

XI Motion for Adjournment: Mr. Shaffer **Second:** Mrs. Rhein
Time: 8:40pm
Roll Call: **Mrs. Wright -Y** **Mr. Byrtus** –left at 8:05pm
 Mr. Shaffer-Y **Mrs. Rhein-Y** **Mr. Maser-Y**