

FARMINGDALE BOARD OF EDUCATION

MEETING MINUTES

May 8, 2013 @7:30pm

I Meeting Called to Order

II Announcement of Open Public Meetings Law (NJSA 10:4-6) was enacted to insure the right of the public to have advance notice of and to attend meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this law, Public Notice of this meeting was provided to the Asbury Park Press on April 29, 2013.

III **Roll Call** : Mrs. Wright-present, Mr. Shaffer-absent, Mrs. Rhein-absent, Mr. Maser-present, Mr. Daniels-present. Also present: Mrs. Crowl – Superintendent, Mrs. Minutolo-SBA/BS

IV Pledge of Allegiance

IVA **Motion by:** Mr. Maser **Seconded by:** Mr. Daniels

Motion for Closed Session at 7:35pm: Whereas, the Board of Education must discuss subjects concerning: **Personnel, Student Domicile** and, Whereas, the aforesaid subject is not an appropriate subject to be discussed in a public meeting; and, Whereas, the aforesaid subject to be discussed is within the exemptions which are permitted to be discussed and acted upon in private session pursuant to P.L.1975, Chapter 231, it is therefore, RESOLVED, that the aforesaid subject shall be discussed in private recess by this Board and administrative staff, and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for non-disclosure no longer exist. There may be action taken at the close of this session.

Motion to adjourn Closed Session at 7:48pm.

Motion: Mr. Maser

Seconded: Mr. Daniels

ROLL CALL: Mrs. Wright-Y

Mr. Maser –Y

Mr. Daniels-Y

Mr. Shaffer -absent

Mrs. Rhein -absent

V Committee Reports:

1. Superintendent -

-Superintendent report – Mrs. Crowl reviewed her report (see attached).

2. Buildings and Grounds – Chairperson: Mr. Shaffer, Mrs. Rhein

-Hutchins HVAC has replaced filters throughout the school. Gym filters were cleaned and new filters will be put in August timeframe.

3. Policy and Curriculum-Chairperson: Mrs. Rhein, Mr. Daniels

4. Personnel – Chairperson: Mr. Maser, Mrs. Wright

-revised 12/13 personnel list (based on 11/12 salary guide)-see attached.

-2013-14 personnel list (based on 11/12 salary guide – see attached).

*Once negotiations is complete retro-pay for 12/13 school year will be done (June timeframe) and a revised personnel list for 13/14 will be updated.

5. Tech. & Communications: Chairperson: Mr. Daniels, Mr. Maser

-IPAD survivor cases have been received.

-KB Technical to relocate some sonic walls for better connection.

-Mr. Pollack received the licenses for Microsoft and will have it updated on the laptops.

-Technology night – June 5th

6. Finance : Chairperson: Mrs. Wright, Mr. Shaffer

-A4F was revised and forwarded to the Borough, County Office, County Tax Assessor, State of NJ.

7. New Business

8. Old Business

-Playground quotes/discussion – Mr. Shaffer - tabled

-Calendar of board meetings for the 2013-14 year was published in the Asbury Park Press on April 29, 2013.

-Teacher appreciation was a nice day. PTA purchased a coffee machine for the teachers.

- 5-8-13-1 **RESOLVED**, the Board of Education upon the recommendation of the Superintendent approve the attached/revised staff contracts for the 2012-2013 school year. Due to current negotiations, the salaries are the same as the 2011-2012 school year.
- 5-8-13-2 **RESOLVED**, the Board of Education upon the recommendation of the Superintendent approve the attached staff contracts for the 2013-2014 school year. Due to current negotiations, the salaries are the same as the 2011-2012 school year.
- 5-8-13-3 **RESOLVED**, that the Board of Education upon the recommendation of the Superintendent approve the 8th grade class trip (10 students) to canoe on the Cedar Creek Pine Barons canal and reside at Turkey Swamp Park, Freehold, NJ for May 30th & 31st, 2013. Not to exceed three chaperones.
- 5-8-13-4 **RESOLVED**, that the Board of Education pursuant to P.L. 2007, Chapter 53, hold a Public Hearing on the Superintendent and Business Administrator contacts for the 2013-14 school year on June 12, 2013 at 7:30pm in the school library.
- 5-8-13-5 **RESOLVED**, that the Board of Education approve the Memorandum of Agreement dated March 21, 2013. The three year contract is effective July 1, 2012 – June 30, 2015. The salary guides/steps as well as the Teachers Contract is still being structured and will be provided at a future date (see attached).
- 5-8-13-6 **RESOLVED**, that the Board of Education upon the recommendation of the Superintendent approve the 7th grade class trip (18 students) to canoe on the Cedar Creek Pine Barons canal and reside at Turkey Swamp Park, Freehold, NJ for June 6th & 7th, 2013. Not to exceed four chaperones.
- 5-8-13-7 **RESOLVED**, that the Board of Education upon the recommendation of the Superintendent to serve notice to the parents of a third grader that the child is not eligible to attend Farmingdale Public School due to non-residency in the Borough of Farmingdale.
- 5-8-13-8 The Undersigned Officer of Farmingdale Board of Education hereby certifies that the following resolutions were duly adopted by the Management of the Corporation on and that such resolutions have not been modified or rescinded as of the date hereof:
- RESOLVED**, that the form of Cafeteria Plan including a Premium Expense Account, effective September 1, 2013, is hereby approved and adopted and that the proper officers of the Corporation are hereby authorized and

directed to execute and deliver to the Administrator of the Plan one or more counterparts of the Plan.

RESOLVED, that the Administrator shall be instructed to take such actions that are deemed necessary and proper in order to implement the Plan, and to set up adequate accounting and administrative procedures to provide benefits under the Plan.

RESOLVED, that the proper officers of the Corporation shall act as soon as possible to notify the employees of the Corporation of the adoption of the Cafeteria Plan by providing a copy of the summary description of the plan in the form of the Summary Plan Description, which form is hereby approved.

The undersigned further certifies that attached hereto as Exhibits A and B, respectively, are true copies of Flexible Spending Account Premium Conversion Plan and the Summary Plan Description approved and adopted in the foregoing resolutions (see attached).

X Motion for 2nd Closed Executive Session – none

XI Motion for Adjournment: Mr. Daniels Second: Mr. Maser

Time: 8:10pm

Roll Call: Mrs. Wright -Y Mr. Maser-Y Mr. Daniels-Y
Mr. Shaffer-absent Mrs. Rhein-absent